

Campus Minister I

| | |
|---|--|
| <p>Job Category/Funding Minister, Level I/Deputized</p> <p>Reports To: Location Leader</p> <p>Job Creation Date January 2019</p> | <p>Employee signature below indicates the employee's understanding of the requirements, essential functions, and duties of the position.</p> <p>Employee _____</p> <p>Date _____</p> |
|---|--|

Summary/Objective

The overall role of the Campus Minister I is to help fulfill the mission of IFI by establishing contacts with internationals, serving them in practical ways, developing Bible studies, helping to train volunteers in campus ministry, following up and discipling international students, and helping to equip one key international student for service. A successful Campus Minister will partner with people, who will pray and financially support the expenses of the position.

Essential Job Functions

The Campus Minister I will (list not all inclusive):

- Take part in direct ministry at an IFI location (majority of time) by a variety of the following:
 - Engaging with international students, scholars, and their families through:
 - Participating in IFI sponsored outreach and special events on campus
 - Connecting with student associations and groups
 - Developing culture-specific outreaches
 - Developing good friendships and personal relationships
 - Sharing the gospel with international students by:
 - Providing one-on-one Bible study encounters
 - Leading group Bible studies
 - Pursuing other creative paths to share the Gospel
 - Disciple internationals through close personal involvement, structured and informal one-on-one times, and setting mutually agreed-upon goals for growth
 - Follow up with key returnees and alumni
- Recruit and train American and international Christians to serve on a campus ministry team
- Begin to develop a focus in an area of ministry, such as music, family, Chinese, Hindu, mental health, etc and identify ways to incorporate this focus into direct ministry activities described above
- Develop a Ministry Partner Team that will provide prayer and financial support for the budgeted needs, including pay, of the role by sharing the vision of the ministry, ensuring minimum monetary standards are achieved, partner care, and sending out a ministry newsletter at least every other month to partners
- Meet with supervisor for frequent input, direction, and counsel on job performance and quarterly goals assessment, and meet with other IFI staff for personal mentoring or training
- Perform an annual self-evaluation and meet with supervisor to go over the previous year's

performance and set goals for the upcoming year

- Study International cultures, especially the culture of the people you are or will be serving
- Receive ongoing training in inner healing, spiritual warfare, leading Bible studies, character development and cross-cultural communications, within the first two years of employment, as well as, skills related to establishing a new ministry, volunteer recruitment and training will be added in later years
- Other duties, as assigned. Duties/responsibilities may change at any time with or without notice.

Qualifications, including Spiritual Characteristics

- Adherence to IFI's statement of faith, core values, and policies
- Is faithful, loyal and dedicated to IFI's mandate from the Lord to extend life-changing hospitality and friendship to international students out of reverence for Jesus
- Godly character that follows the examples defined in I Timothy 3 and Titus 1¹
- Well organized with attention to detail and ability to complete tasks independently
- Be a team player
- Ability to work under stress and be flexible
- Enjoys working with people and has strong interpersonal skills
- Proficient with technology, including Microsoft Office and Google applications

Required Education and Experience

- Minimum of an Associate degree (Bachelor's preferred)
- Have at least 1 year of experience in ministry, preferably college-aged ISM, cross-cultural, or other relevant ministry experience, or completion of an IFI internship (such as ISEED or Apprenticeship Program)
- (Preferred) Certificate-level completion of Perspectives on the World Christian movement. If not existent, this should be completed within the first three years of employment with IFI.

Position Type, Expected Hours of Work, and Travel

The work environment of this position can be diverse, including a home office or campus setting. Access to phone, computer and/or tablet is essential. This can be a full-time or part-time, deputized-fundraising position. Specific working hours will be coordinated with the supervisor. This position requires both consistency and flexibility in scheduling and may be called on to work evenings and/or weekends when participating in IFI events. Local travel is expected. Attending the IFI Staff Retreats may be expected, and attending other conferences may be available as well. Leading or participating in at least one IFI student trip every year is expected.

Physical Requirements

The role requires an employee to frequently sit, stand, walk, and reach with hands and arms. The employee must frequently lift and/or move objects up to 10 pounds and occasionally lift and/or move objects that weigh up to 30 lbs. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

¹ self control in matters of food, alcohol, and other addictive substances; free from the love of money; not given to anger; practicing hospitality; committed to loving their spouse, if married, and to discipling children (if the Lord has so granted); a forgiving spirit; tested by difficulties; and knowledgeable of the Word of God

International Friendships, Inc. (IFI) is a faith-based organization. Therefore, only those willing to adhere to IFI's statement of faith, core values, and policies will be reviewed for this open position. International Friendships, Inc. is otherwise an equal opportunity employer.